



Application for membership of UKCP

Trainee membership 2016–2017

We welcome trainee therapists into membership to allow them to access appropriate benefits to support their clinical practice as they work towards qualification.

It is available to trainees who are in the process of completing a training course and the required clinical practice hours with a UKCP organisational member that takes supervisory responsibility for any clinical practice of the trainee.

For a full list of membership benefits, please visit www.psychotherapy.org.uk/join

Terms and conditions

1. UKCP trainee therapist membership is available to trainees who are in the process of completing a training course and the required clinical practice hours with a UKCP organisational member that takes supervisory responsibility for any clinical practice of the trainee.
2. The training committee of the organisational member may recommend the trainee therapist on the following criteria, that the trainee:
 - a) has shown their good conduct and professional standing with their organisational member
 - b) is aware of and adheres to their organisational member's codes of ethics/practice/conduct
 - c) has completed their coursework to a satisfactory level and demonstrated that they are ready to commence clinical work, or have received a relevant certificate of training.
 - d) retains membership of their training or organisational member for the entire duration of UKCP trainee therapist membership.
3. Trainee therapist membership constitutes an associate membership of UKCP:
 - a) They are eligible to be included in a listing by the UKCP as 'UKCP trainee therapist' only
 - b) They do not have voting privileges at any UKCP elections
 - c) Responsibility for adherence to codes of conduct and complaints processes and any other regulatory responsibilities lie exclusively with the trainee therapist's training organisation.

Application form

Personal details

Title _____
 Forename _____
 Surname _____
 Date of birth _____
 Gender _____

Confidential address

Address _____
 Town _____
 County _____
 Full postcode _____
 Telephone _____
 Email _____

Course details

Name of UKCP organisational member _____
 Name of course being studied _____
 Course dates Start / / Finish / /
 Expected date of completion of studies and/or accreditation / /

Applicant declaration (please tick as appropriate)

I, the undersigned:

- confirm that I maintain a formal relationship/membership with the above named UKCP training organisation/organisational member, for the purpose of completing a training course and achieving my professional qualification and that I have agreed to abide by its codes of ethics, conduct/practice and complaints procedure.
- confirm that under the above no complaints against me have been upheld, or have been made and await resolution.
- confirm that I see clients/patients in a supervised training practice/placement.
- confirm that my supervisor is:

Name _____ Position _____

Supervisory qualifications/accreditation _____

Membership of professional body(s) _____

Amount of supervision: frequency of supervision, and ratio or minutes per 50/60 minutes with clients/patients: _____

- confirm that I have signed a contract for, and I am in compliance with, all the requirements of the above training including, if applicable, personal therapy.
- confirm that I have professional indemnity insurance cover of at least £1 million:
personal or
provided by my employer/NHS Trust

Name of employer/NHS Trust _____

- agree that I will ensure the term and description 'UKCP trainee therapist' or 'UKCP trainee psychotherapeutic counsellor' is used appropriately on any promotional literature I use.
- agree to inform UKCP if a complaint is made against me or if I breach any of my training organisation/organisational member's codes or if I become ineligible for UKCP trainee therapist membership for any other reason.

Data protection

UKCP's Data Protection Policy gives details about how data is handled. It includes details on how sensitive information will be protected and used. Further details of UKCP's Data Policy is available on the UKCP website.

- I understand that my email address will be used for sending UKCP information.
- I understand that in pursuit of the provision of a regulatory framework for the profession of psychotherapy, UKCP will hold and process the information that I have provided in accordance with their policies and procedures (further details of UKCP's Data Policy is available on the UKCP website).

I declare that all the information provided on this form is correct and accurate and I understand that failure to disclose relevant information could result in my membership being withdrawn.

Name _____

Signed _____

Date

/ /

Payment options

The annual fee for UKCP Trainee Therapist membership is £61. Each year all UKCP members renew at the same time in October. This means for those whose form is received in November will be asked to pay for 11 months, those in December for 10 months and so on. Please see the table below for the fee you will be required to pay.

All trainee grade memberships must have a Direct Debit set up, please fill in the form on the following page and return with your completed application form.

Fees

Joining Month	Portion of Year	Direct Debit Membership Fee
Oct 2015	12/12ths	£61.00
Nov 2015	11/12ths	£55.92
Dec 2015	10/12ths	£50.83
Jan 2016	9/12ths	£45.75
Feb 2016	8/12ths	£40.67
Mar 2016	7/12ths	£35.58
Apr 2016	6/12ths	£30.50
May 2016	5/12ths	£25.42
Jun 2016	4/12ths	£20.33
Jul 2016	TBC	TBC
Aug 2016	TBC	TBC
Sep 2016	TBC	TBC

If you are unsure how much you should pay please call membership on 020 7014 9955 and select option 1.

Completion of application

Once your organisational member has countersigned your form (see page 5), please forward it to UKCP.

UK Council for Psychotherapy
2nd Floor, Edward House
2 Wakley Street
London, EC1V 7LT

FOR ORGANISATIONAL MEMBER USE ONLY

Organisational member representative declaration

The training committee of the organisational member may recommend an individual for UKCP Trainee Therapist Membership if the trainee:

- a) has shown their good conduct and professional standing with their Organisational Member
- b) is aware of and adheres to their organisational member's codes of ethics/practice/conduct
- c) has completed their coursework to a satisfactory level and demonstrated that they are ready to commence clinical work, or have received a relevant certificate of training.
- d) retains membership of their organisational member for the entire duration of their UKCP Trainee Therapist Membership.

I have read the terms and conditions (below) and confirm that

Name of applicant _____

Name of course _____

meets these criteria and I recommend that they become a UKCP Trainee Therapist Member.

Name _____ Organisational Member _____

Signed _____ Date / / _____

Organisation's stamp: